



South Bucks District Council

SOUTH BUCKS DISTRICT COUNCIL FORWARD PLAN / 28 DAY NOTICE

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION (ENGLAND) REGULATIONS 2012)

This notice, published in accordance with Regulation 9 of the above Regulations, sets out the key decisions (and non-key decisions) that the Council's Cabinet intends to make at public or private meetings to be held within the next 28 days and beyond.

A further notice - called the Agenda - setting out the items to be considered at the Cabinet (in public and private) will be available no less than 5 working days before the meeting at

<http://www.sbdc-spider.southbucks.gov.uk/uuCoverPage.aspx?bcr=1>

| Leader (Councillor A Busby) | | | | | | |
|---------------------------------|---|--|------------------------------------|--|---------------------------|-----------------------------|
| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer ⁶ | First Notified ⁷ |
| N | Q3 Performance Report - 2014-15 This report monitors performance against pre-agreed targets and seeks approval for any proposed changes to targets. | | Cabinet: 31.03.2015 | N | Chief Executive | 28.10.2014 |
| N | Performance Indicator Review 2015-16. This report introduces any changes to the performance indicators for 2015-16. | | Cabinet: 31.03.2015 | N | Chief Executive | 28.10.2014 |

| Deputy Leader, Cabinet Member - Sustainable Development (Councillor R Reed) | | | | | | |
|---|---|--|------------------------------------|--|---------------------------------|-----------------------------|
| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer ⁶ | First Notified ⁷ |
| Y | Wilton Park Supplementary Planning Document The report seeks approval of the Wilton Park Supplementary Planning Document. | Sustainable Development PAG: 25.02.2015 | Cabinet: 31.03.2015 | N | Head of Sustainable Development | 01.05.2013 |
| Y | Waste Management Planning Guidance Report to outline the updated Waste Management Planning Guidance. | Sustainable Development PAG: 25.02.2015 Environment | Cabinet 31.03.2015 | N | Head of Sustainable Development | 05.08.2014 |

Deputy Leader, Cabinet Member - Sustainable Development (Councillor R Reed)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|--|---|---|---|---------------------------------|-----------------------------------|
| | | PAG: 18.02.2015 | | | | |
| N | Bucks Replacemnt Minerals and Waste Plan To agree the basis for the District Council's response to the Regulation 18 Public Consultation Document. | Sustainable Development PAG: 17.03.2015 | Cabinet 31.03.2015 | N | Head of Sustainable Development | 02.03.15 |

Cabinet Member - Community (Councillor A Cranmer)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|--|---|---|---|---------------------------------|-----------------------------------|
| Y | Community Development Grants 2015-16 To consider applications for grant funding. | Community PAG: 03.03.2015 | Cabinet 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| N | Community Safety Update To update members on Community Safety matters | Community PAG: 03.03.2015 | For Information | N | Head of Healthy Communities | 18.11.2014 |
| Y | Subscriptions and Donations To consider applications for funding. | Community PAG: 03.03.2015 | Cabinet 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| N | Leisure Contract Monitoring System Report to seek members permission to review the current client monitoring processes in line with Chiltern DC. | Community PAG: 03.03.2015 | Cabinet 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| N | Cutural and Youth Services Update Report to update on activities delivered by CYS | For Information | Community PAG: 03.03.2015 | N | Head of Healthy Communities | 02.03 2015 |
| N | Information regarding Film Project Update regarding the Film Project undertaken by disability group at Burnham Grammar School. | For Information | Community PAG: 03.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| N | Prevent Consultation Report on response to Home Office Consultation | For Information | Community PAG: 03.03.2015 | N | Head of Healthy Communities | 02.03.2015 |

Cabinet Member - Environment (Councillor N Naylor)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|---|--|---|---|---------------------------------|-----------------------------------|
| Y | Waste Management Planning Guidance Report New Waste Management Planning Guidance | Environment PAG: 18.02.2015 Sustainable Development PAG: 25.02.2015 | Cabinet 31.03.2015 | N | Head of Environment | 19.01.2015 |
| N | Waste Regulations Compliance Report Compliance of our waste and recycling collection service with Regulations 12 & 13 of the Waste England and Wales Regulations 2011 | Environment PAG: 18.02.2015 | For information | N | Head of Environment | 19.01.2015 |
| Y | Beaconsfield Common Land - Policy for Control of use of land To set out proposals for a Policy to control the various uses of Common Land in Beaconsfield, such as external eating areas and construction compounds | Environment PAG: 18.02.2015 | Cabinet 31.03.2015 | N | Head of Environment | 22.01.2015 |
| Y | Provision of Caddy Liners to Flats Discussion regarding the future provision of liners to flats for food waste. | Environment PAG: 18.02.2015 | Cabinet 31.03.2015 | N | Head of Environment | 23.01.2015 |

Cabinet Member - Resources (Councillor D Smith)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|--|---|--|---|---------------------------------|-----------------------------------|
| Y | Wyatts Covert Woodland - Proposed Transfer to Colne Valley CIC To propose the transfer of land at Wyatts Covert Woodland, Denham to the Colne Valley Park Community Interest Company (CIC) | Resources PAG: 05.03.2015 | Cabinet 31.03.2015 | N | Head of Environment | 21.08.2014 |
| Y | Stoke Place Farm To seek confirmation that issue be progressed on basis of authority previously delegated. | Resources PAG: 05.03.2015 | Director of Services in consultation with Portfolio Holder (TBA) | Y Schedule 12A part 1 para (3) | Head of Environment | 28.10.2014 |

Cabinet Member - Resources (Councillor D Smith)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|---|---|---|---|---------------------------------|-----------------------------------|
| N | Applications for Discretionary Rate Relief Applications for Discretionary Rate Relief | Resources PAG: 05.03.2014 | Cabinet 31.03.2015 | Y Schedule 12A part 1 para (3) | Head of Customer Services | 25.11.2014 |

Cabinet Member - Health and Housing (Councillor J Woolveridge)

| Key Decision (Y/N) ¹ | Report Title & Summary ² | Consultation - How & When ³ | Decision Maker & Date ⁴ | Private report (Y/N) and reason private ⁵ | Lead Officer⁶ | First Notified⁷ |
|--|--|---|---|---|-----------------------------------|-----------------------------------|
| N | Request to waive repayment of Disabled Facilities Grant Report requesting a recommendation in respect of a request to waive repayment of part of a Disabled Facilities Grant following sale of the property within the 10 year condition period. | Health and Housing PAG: 19.02.2015 | Cabinet: 31.03.2015 | Y Schedule 12A part 1 para (1 and 3) | Head of Healthy Communities | 25.11.2014 |
| Y | HECA Report Review and Actions to March 31st 2017 Review of actions established in the HECA Report 2013-15, together with actions set out to March 31st 2017. | Health and Housing PAG: 19.02.2015 | Cabinet: 31.03.2015 | N | Head of Healthy Communities | 15.12.2014 |
| Y | Local Lettings Policy Review and revise the South Bucks Local Lettings Policy that was adopted by the Council in 2012. | Health and Housing PAG: 19.02.2015 | Cabinet: 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| Y | Commuted Sums Update Update Members of commuted sum income and expenditure relating to affordable housing and make recommendations for funding allocations for future schemes. | Health and Housing PAG: 19.02.2015 | Cabinet: 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |
| Y | Home Energy Conservation Act 1995 - Progress Report and Updated Action Plan 2 year revision of the HECA Report and Action Plan. | Health and Housing PAG: 19.02.2015 | Cabinet: 31.03.2015 | N | Head of Healthy Communities | 19.01.2015 |

1. Key Decision

The Regulations explains a “key decision” as an executive decision which is likely:-

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are significant having regard to the relevant authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant authority.

With regard to (a) Paragraph 6.2 of the Council’s Executive Procedure Rules defines a key as a decision which has income or expenditure effect of £5,000 or more where the sum has not already been budgeted.

2. Report Title and Summary

A summary and title of a report is listed in this column. Reports that will be considered at a meeting will be available 5 working dates before the meeting at <http://www.sbdc-spider.southbucks.gov.uk/uuCoverPage.aspx?bcr=1>

3. Consultation - How and When

This column shows the process of consultation, which takes place prior to Cabinet.

To support the role of the Portfolio Holders, Policy Advisory Groups (PAGs) have been set up to provide advice and guidance. A report is submitted to the PAG for its consideration, following which the minutes of the PAG are submitted to Cabinet. Cabinet considers the advice of the Portfolio Holder and the PAG when making a decision. The dates of PAGs are shown on the following notice. Whilst meetings of the PAGs are not open to the public the agenda papers and reports (except those subject to prohibition or restriction) are published on the Council’s website.

4. Decision Maker & Date

This column shows who the Decision will be taken by and the date of when the Decision is due to be taken.

5. Private Report and Reason Private

Members of the public are welcome to attend meetings of the Cabinet, however the public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1, subject to the qualifications and interpretations in Parts 2 and 3, of Schedule 12A to the Local Government Act 1972 (as amended)

The relevant paragraphs are listed in the table below:

| Paragraph | |
|-----------|---|
| 1. | Information relating to any individual. |
| 2. | Information which is likely to reveal the identity of any individual. |
| 3. | Information relating to the financial or business affairs of any particular person (including the authority holding that information). |
| 4. | Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. |
| 5. | Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. |
| 6. | Information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment. |
| 7. | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. |

Making Representation

If you wish to make representations about why a meeting should not take place in private then submit your representations at least 10 clear working days before the meeting to Democratic and Electoral Services, South Bucks District Council, Capswood, Oxford Road, Uxbridge, UB9 4LH - email democraticservices@southbucks.gov.uk so that they can be included in this further notice along with a statement of response to the representations as required under Regulation 5.

6. Officer Contact

This column confirms who the lead officer is for each item.

7. First Notified

This column shows the date the item was first published on the Forward Plan.